

Community District Library Board of Trustees

Regular Board Meeting Minutes

March 27, 2013

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:02 p.m. on March 27 in Community District Library Administration office by Board Chair Karen Hornus.

Present

Karen Hornus, Tom Chaput, Dana Horn, Geraldine Hagadon, Debra Newman, Patty Fraser. Also present: Jami Cromley, and Linda Hudecek.

Absent: John Sedlock

Community members present: Cathy Cramner, Jessica Robson.

1. Approval of Agenda

- a. Motion to accept the agenda as presented by: G.Hagadon and seconded by D. Horn. All yeas, motion carried.

2. Approval of Minutes

- a. Motion to accept the minutes of the February 27, 2013 regular board meeting by: G. Hagadon, and seconded by D. Newman. G. Hagadon that she liked the new format of the minutes.

3. Approval of Financial Statement

- a. Motion forwarded by the Budget and Finance Committee to accept the reports as presented by D. Horn dated March 21, 2013. Roll call vote, all yeas, accepted.

Committee Reports:

a. Personnel Committee:

Report by T. Chaput concerning the directors 6 month evaluation. T Chaput, thanked K. Hornus for her assistance with preparing the forms, and reported that of the 30 marks available, Jami received 13 satisfactory and 17 excellent. Comments ranged from: recommended to retain, and absolutely. Board thanked Jami for her efforts. The next director evaluation will be held in 6 months. Motion was made by T. Chaput to accept report, and seconded by G. Hagadon. All yeas, motion carried.

b. Budget and Finance Committee:

D. Horn brought forward a motion, from the Budget and Finance committee to approve the Bill list (checks 4344-4377) in the amount of \$21,100.30 for payment. Roll call vote, all yeas, motion carried.

Motion made by D Horn to transfer via check \$100,000.00 from S.C.U to Chemical Bank, to fund payroll, seconded by T. Chaput. Roll call vote, all yeas, motion carried.

D. Horn, brought forward a motion from the Budget and Finance committee, to approve the purchase of technology hardware and software replacement equipment in an amount not to exceed \$55,000.00. This was a roll call vote, all yeas, motion carried.

No Communications: None

Old Business: None

New Business

- a. After discussion on the loss of dental and vision insurance when Worklife was discontinued, Motion was made by T. Chaput, to accept VSP Vision for Jami Cromley and Sue Huff, in the amount of \$22.14 for both, seconded by G. Hagadon, roll call vote, all yeas, motion passed.
- b. Motion to accept Delta Dental, in the amount for Jami Cromley and Sue Huff, was made by T.Chaput, and seconded by G.Hagadon, roll call vote, all yeas, motion carried.

Director Report

1. Jami has been busy attending various workshops and Township meetings this month.
2. Programming is in full swing and lots to come. Jami has been busy working with staff to make sure that they are well attended.
3. The 2013 Beginning Workshop will be attended by Kim Kennedy and Kristy Taylor in May.
4. Policies are due back this week from CDL attorney and will be distributed to Personnel committee members for review.
5. The month of April Jami will begin planning the 2013-14 budget.
6. Jami has received verbal notification from Cheryl Cole for filling the Burns Township trustee vacancy, but not officially from the township board.
7. Jami presented a marketing presentation and revealed the new logo that has been designed for the library. Patron Matt Purdy has hand sketched, and developed for the use in all of the libraries print, web, and marketing materials. The new logo was well received by board members.

Board Comments

D. Newman has notified the board, that the April meeting will be her last.

P. Fraser complimented Jami on the job she has done, in the time,that she has been here.

Adjournment

Meeting was adjourned at 7:54 p.m. by K. Hornus. The next general meeting will be at 7:00 p.m. on April 24, 2013, in New Lothrop library.

Board members toured the Corunna library after meeting.

Minutes submitted by: Linda Hudecek

Approved by: