

Community District Library Board of Trustees
Regular Board Meeting Minutes
Administration Office
November 27, 2013

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:00 p.m. on November 27, 2013 by Board Chair Karen Hornus.

Present

Karen Hornus, Dana Horn, Geraldine Hagadon, Debra Newman, Tom Chaput, Patty Fraser, Cheryl Cole.

Absent: John Sedlock

Also present: Jami Cromley, and Linda Hudecek.

Community members present: None

a. Approval of agenda:

- a. Motion made by G. Hagadon to approve agenda, seconded by C. Cole, all yeas, motion carried.

b. Approval of the minutes:

- a. Motion made by G. Hagadon, to approve the October 23, 2013, regular board meeting minutes, seconded by D. Lahmann, all yeas, motion carried.

c. Approval of financial statements:

- a. Motion forwarded by the Budget and Finance Committee to accept the budget report as presented by D. Horn dated November 16, 2013. All yeas, accepted.
- b. D. Horn brought forward a motion, from the Budget and Finance Committee to approve the Bill list (checks 4595-4623) in the amount of \$11,841.71 for payment. Roll call vote, all yeas, motion carried.
- c. Motion forwarded from the Budget & Finance Committee to transfer \$115,000.00 via check from Security Credit Union to Chemical Bank for payroll. All yeas, accepted.

Communications: none.

Old Business:

Jami presented the library board with a preview of the new library website. The website will be more user friendly and mobile, with more information and links. The new site should be ready to go live sometime the beginning of December 2013

New Business:

- a. Jami summarized the the results of the online Library Hours survey, with most respondents from the Perry branch. This report will be used in determining new Friday and Saturday hours at the Perry Branch. It also showed a large portion of patrons use the library during the afternoon hours.
- b. 2014 Holiday Calendar and Board meeting dates was discussed. Changing Board schedule in November for 1 week earlier. There will be no branch rotation this year. Motion was made by G Hadadon to accept, seconded by D. Horn, all yeas, motion carried.
- c. Slate of Board officers was reviewed, with motion made by G. Hagadon to retain present slate, seconded by P. Fraser, all yeas, motion carried.

Director report:

- a. Jami has been busy working on branch programming, and working on the new web site. She also has attended meetings at VLC and MMLC. Jami also reported that the Morrice branch had experienced water leaks during the strong storms last week. The Village of Morrice was informed and will be updated of any more leaks from Jami to Bob Dickerson.

Citizen comments: none

Board comments:

- a. Board Vice Chair, T. Chaput gave thanks for the retention of officers, and presented Jami with a gift of chocolate business cards.

Adjournment: 7:35

Next scheduled meeting to be December 16, @ 9:00, for the annual Holiday brunch.