

**Community District Library Board of Trustees  
Regular Board Meeting Minutes  
Administration Office**

**October 28, 2015**

**Opening**

The regular meeting of the Community District Library Board of Trustees was called to order at 7:00 p.m. on October 28, 2015 by Board Chair Diane Lahmann. Followed by the Pledge of Allegiance.

**Present**

Dana Horn, Patty Fraser, Diane Lahmann, Tom Chaput, John Sedlock, and Karen Hornus.

Absent: Geraldine Hagadon, and Cheryl Cole.

Also present: Jami Cromley and Linda Hudecek.

- **Approval of agenda:**  
Motion made by K. Hornus to approve the agenda, with amendment to add Director Evaluation to Old Business seconded by J. Sedlock, all yeas, motion accepted.
- **Approval of minutes:**  
Motion made by K. Hornus to approve the September 23, 2015 regular minutes, seconded by J. Sedlock, all yeas, motion accepted.
- **Approval of motion to accept the current budget report**, dated October 2015, forwarded from Budget and Finance Committee, roll call vote, motion accepted.
- **Approval of payment of bills**, (checks #5280-5301) in the amount of \$ 25,598.16 forwarded from Budget and Finance Committee, roll call vote, motion accepted.

**Citizen comments:**

- None.

**Old Business:**

- Corrections were noted on the previous Quarter branch statistics of June 2015, with Jami reviewing this quarter's numbers, noting slight decrease in circulation, possibly due to various forms of digital services the library has to offer.
- The report for the Directors evaluation were handed out and discussed by board members, with very positive results, awarding a pay increase and retirement matching funds.

**New Business:**

- With the coming of the new year, board members were cautioned to think about any possible changes in the slate of officers and to bring any changes to the November meeting. Also, term limits were discussed, with 2 members expiring at the end of the year, and what steps needed to be taken to renew them.
- Jami distributed a revised calendar of board meeting dates with motion made to accept by J. Sedlock and seconded by K. Hornus, motion accepted.

**Directors Report:**

- Jami and Linda attended a Technology workshop, in Bloomfield Hills, and came away with many exciting ideas for programming and new technology for library branches.
- M.M.L.C and V.L.C. Advisory Council meetings were attended by Jami, along with the Corunna Friends, and the monthly Staff meeting.
- The Morrice door issue is still not resolved, the process to repair it not simple, and Jami is trying to find the best solution for all involved.
- A new drop box has been installed in New Lothrop and Elaine is very happy, with function and the condition of materials put into it.

- Both book sales at the Perry and Corunna branches were very successful this month.
- The Lennon branch received a generous donation from the Perkins family, and this will be used to purchase new materials.
- E-rate funds are beginning to come in, with a very nice savings for the year. This can be a time consuming process, but is worth the effort.

**Citizens Comments:** None.

**Board Comments:** D. Horn commented on the status of the Lennon librarian, and her desire to retire in the coming year. K. Hornus attended a Friends and Trustee workshop, they discussed on Mission Statement and that the board should consider reviewing CDL's. Denise Hooks (M.M.L.C.) is to be honored as Librarian of the Year at the M.L.A meeting this month.

**Adjournment:** 8:05

Recorded by L. Hudecek