

**Community District Library Board of Trustees
Regular Board Meeting Minutes
Administration Office**

January 27, 2016

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 6:58 p.m. on January 27, 2016 by Board Chair Diane Lahmann. Followed by the Pledge of Allegiance.

Present

Dana Horn, Patty Fraser, Diane Lahmann, Tom Chaput, John Sedlock, Karen Hornus, Geraldine Hagadon, and Cheryl Cole.

Also present: Jami Cromley, Linda Hudecek and Gerry Terry.

- **Approval of agenda:**
Motion made by G. Hagadon to approve the agenda, seconded by K. Hornus, all yeas, motion accepted.
- **Approval of minutes:**
Motion made by G. Hagadon to approve the December 14, 2015 regular minutes, seconded by J Sedlock, all yeas, motion accepted.
- **Approval of motion to accept the current budget report**, dated January 2016, forwarded from Budget and Finance Committee, motion accepted.
- **Approval of payment of bills**, (checks #5353-5379) in the amount of \$ 16,764.71 forwarded from Budget and Finance Committee, roll call vote, motion accepted.

Citizen comments: None

Old Business:

- Gerry Terry from Andrews Hooper Pavlik, presented the results of the 2014-2015 audit. She explained the various required highlights, and concluded the library has complied with all accounting standards, CDL received an unqualified opinion. Motion by K. Hornus, to accept completed audit, seconded by G. Hagadon, all yeas, motion accepted. A letter of acceptance will be sent to Andrews Hooper Pavlik.
- Jami discussed the quarterly branch statistic sheets and pointed out the new stats from the newly installed wireless internet devices.

New Business:

- Burns Township representative Cheryl Cole handed in her resignation, effective January 27. Motion was made by G. Hagadon, to accept resignation and approve Dana Horn in the position of Board Treasurer, seconded by J. Sedlock, all yeas, motion accepted. Board members thanked Cheryl for you contribution to the library and wished her success.

Directors Report:

- 4 staff members will take advantage of the IRA plan offered by the library.
- Paperwork has been filled out and submitted and staff should be seeing results in paystubs around February.
- Summary of the many programs held at the branches, and programs for spring are being planned. Summer paid programs have already been booked through MMLC.

Citizens Comments: None.

Board Comments: There will be a need for an updated board contact sheet, with the resignation of C. Cole, with other corrections as noted. D. Horn inquired about setting up a seed library.

Adjournment: 7:47 p.m.

Recorded by L. Hudecek