

**Community District Library Board of Trustees
Regular Board Meeting Minutes
Administration Office**

July 27, 2016

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:03 p.m. on June 22, 2016 by Board Chair Diane Lahmann. Followed by the Pledge of Allegiance.

Present

Dana Horn, Patty Fraser, Diane Lahmann, John Sedlock, Geraldine Hagadon, and Karen Hornus.
Absent: Tom Chaput.

Also present: Jami Cromley, Linda Hudecek.

- **Approval of agenda:**
Motion made by D. Lahmann to approve the agenda, with addition to New Business: Special Meeting, seconded by D. Horn, all yeas, motion accepted.
- **Approval of minutes:**
Motion made by K. Hornus to approve the June 22, 2016 regular minutes, seconded by D. Horn, all yeas, motion accepted.
- **Approval of payment of bills,** (checks #5535-5565) in the amount of \$ 14,223.51 forwarded from Budget and Finance Committee, roll call vote, motion accepted.
- **Approval of motion to accept the current budget report,** dated July 2016, forwarded from Budget and Finance Committee, motion accepted.

Citizen comments: None.

Old Business:

- Library 4th quarter circulation report was presented, with figures showing a slight decrease in some areas, but this seems to be an overall trend of most libraries. Strong areas include circulation of videos and electronic items.

New Business:

- The Annual Report was given to board members to review, motion was made by G. Hagadon to accept this report, and seconded by J. Sedlock. The report will be taken and shared by Jami when she visits each township and city boards in August.
- Jami has received 3 bids from auditor firms, and after discussion, motion was made by G. Hagadon to accept the bid from Andrews, Hooper, Pavlik, to continue as the libraries audit firm, seconded by J. Sedlock, roll call, motion accepted.
- With the upcoming August 2 millage vote, Jami would like to schedule a special meeting for August 10, if the outcome is not favorable. This will give enough time to add legal ballot language to be placed on the November 8th ballot. Meeting will be canceled with a passing of millage on August 2.

Directors Report:

- Jami has had quiet month as far as attending meetings, but did attend the Perry City Council meeting with Carol Pavlica.
- Interviews are being held at the Perry Branch, and a decision on the new staff member will be within the next 2 weeks.
- Summer Badge Blast is on, going strong, with lots of attendance at programs, and badges being earned.
- Electronic debit/card payment service will begin in August, on a trial basis, at Corunna and Perry.
- Hoopla has launched and has had patrons using it. Stats will be available next month to give a better picture of how it's going.

Citizens Comments: None.

Board Comments: None.

Adjournment: 7:45 p.m.

Recorded by: L. Hudecek