

**Community District Library Board of Trustees  
Regular Board Meeting Minutes  
Administration Office**

**April 26, 2017**

**Opening**

The regular meeting of the Community District Library Board of Trustees was called to order at 7:00 p.m. on April 26, 2017 by Board Chair Diane Lahmann. Followed by the Pledge of Allegiance.

**Present**

Dana Horn, Patty Fraser, Diane Lahmann, John Sedlock, Tom Chaput and Judy Bowers.

Absent: Geraldine Hagadon and Karen Hornus

Also present: Jami Cromley and Linda Hudecek.

- **Approval of agenda:**  
Motion made by D. Horn to approve the agenda, with addition of introduction of new board member Judy Bowers and administration of oath of office, seconded by J. Sedlock, all yeas, motion accepted.
- **Approval of minutes:**  
Motion made by J. Sedlock to approve the March 22, 2017 regular minutes, seconded by T. Chaput, all yeas, motion accepted.
- **Approval of motion to accept the current budget report**, dated April 2017, forwarded from Budget and Finance Committee, motion accepted.
- **Approval of payment of bills**, (checks #5783-5809) in the amount of \$ 14,689.39 forwarded from Budget and Finance Committee, roll call vote, motion accepted.

**Citizen comments:** None.

**Old Business:**

- None.

**New Business:**

- New board member, Judy Bowers was introduced and welcomed, and Jami administered the oath of office.
- After a brief history and report of area office spaces and cost, board member discussed the current rates from the City of Corunna for the administration office and conference room, and would like to see a fifth year added to next contract, but will table this issue until next meeting.

**Directors Report:**

- Staff meeting was held 4/24/17, with an autism specialist from the RESD presenting to staff information of autism and behaviors. Staff members were given tips to help interact with patrons and handle difficult situations.

- Jami expressed the need for hiring another floating sub due to recent staff vacations and time off requests. This position would be given up to 12 per week.
- An updated board contact sheet was given out.
- The annual M.M.L.C Joint meeting will be May 18, at 5:00 p.m. and board members were invited to attend.
- A fantastic opportunity for the library to digitize area school yearbooks. This is done by the Oklahoma Correctional Institute, they provide shipping and service with no cost to library. Corunna, Byron, Perry and New Lothrop will be assembling as many years as possible to be shipped for this process.
- The Corunna /Caledonia Friends of the Library book and bake sale will be held in May.
- Landscaping beautification project is being formed by the library Friends group, to help fund low maintenance landscaping.
- The heirloom seed program has had a lot of interest with staff members starting plants and planting outside their branches. Looking forward to see results.
- Jami will be on vacation the week of May8-12<sup>th</sup>.

**Citizens Comments:** None.

**Board Comments:** None.

**Adjournment:** 7:50 p.m.

Recorded by: L. Hudecek