

**Community District Library Board of Trustees  
Regular Board Meeting Minutes  
Administration Office**

**July 26, 2017**

**Opening**

The regular meeting of the Community District Library Board of Trustees was called to order at 7:00 p.m. on July 26, 2017 by Board Chair Diane Lahmann.

**Present**

Dana Horn, Diane Lahmann, John Sedlock, Karen Hornus, Judy Bowers, Patty Fraser and Geraldine Hagadon

Absent: Tom Chaput.

Also present: Jami Cromley and Linda Hudecek.

- **Approval of agenda:**  
Motion made by K. Hornus to approve the agenda, seconded by J. Sedlock, all yeas, motion accepted.
- **Approval of minutes:**  
Motion made by K. Hornus to approve the June 28, 2017 regular minutes, seconded by J. Bowers, all yeas, motion accepted.
- **Approval of motion to accept the current budget report**, dated July 2017, forwarded from Budget and Finance Committee, motion accepted.
- **Approval of payment of bills**, (checks #5868-5893) in the amount of \$ 8957.66 forwarded from Budget and Finance Committee, roll call vote, motion accepted.

**Citizen comments:** None.

**Old Business:**

- Annual branch statistics were reviewed, results showing slight decrease in circulation, with steady numbers for branch visits. Services provided, such as copies and faxes indicate strong usage. Computer usage up and wireless increased. Program numbers remain very high with excellent feedback from patrons.

**New Business:**

- Jami presented the Library Annual Report reflecting branch statistics and highlights. It included a breakdown of collection and circulation totals, as well as the breakdown of revenues and expenditures. Jami will schedule to attend each city and municipalities monthly meetings and share this information. Copies will be made available to staff and public. Motion to accept the Annual Report 2016-17, made by G. Hagadon and seconded by D. Horn, all yeas, motion accepted.

**Directors Report:**

- This year's Summer Badge Blast is nearing an end, happy little patrons. This year's inclusion of the spinning wheel was a huge success. Lots of prizes and smiles were handed out to lucky readers.
- New Lothrop branch has completed an update in the children's reading area with a colorful bench and rug. The removal of shelving and fixtures has increased the area for patrons to enjoy programs and comfortable area for kids to enjoy reading.
- A new staff member has been selected to begin July 31. Joan Norris will become a floating substitute and is looking forward to joining the library staff.
- Carpets have been cleaned at the Bancroft, Morrice and Perry branches.
- Jami discussed the Lennon program issue with board members and brought them up to date on how things have been handled.

**Citizens Comments:** None.

**Board Comments:** G. Hagadon is having shoulder surgery and will not attend next meeting.

**Adjournment:** 7:47 p.m.                      Recorded by: L. Hudecek