

**Community District Library Board of Trustees  
Regular Board Meeting Minutes  
Administration Office**

**October 25, 2017**

**Opening**

The regular meeting of the Community District Library Board of Trustees was called to order at 7:02 p.m. on October 25, 2017 by Board Chair Diane Lahmann.

**Present**

Dana Horn, Diane Lahmann, Geraldine Hagadon, Karen Hornus, Judy Bowers, Patty Fraser and Tom Chaput

Absent: John Sedlock.

Also present: Jami Cromley and Linda Hudecek.

- **Approval of agenda:**  
Motion made by G. Hagadon to approve the amended agenda, seconded by K. Hornus, all yeas, motion accepted.
- **Approval of minutes:**  
Motion made by K. Hornus to approve the September 27, 2017 regular minutes, seconded by J. Bowers, all yeas, motion accepted.
- **Approval of motion to accept the current budget report,** dated October 2017, forwarded from Budget and Finance Committee, motion accepted.
- **Approval of payment of bills,** (checks #5954-5979) in the amount of \$ 21,324.55 forwarded from Budget and Finance Committee, roll call vote, motion accepted.

**Citizen comments:** None.

**Communications Received:** Thank You note from Pleasant View for large print books.

**Old Business:**

- Sara Talbot from AHP reviewed the draft of the 2016-17 audit, the library will be receiving a clear report, with the final audit to be done at the November 20, 2017 meeting.
- Branch quarterly stats were presented and numbers show visits and circulations vary by location.
- Motion to adjourn at 7:20 to retreat to executive meeting to discuss Director's evaluation made by K. Hornus, and seconded by J. Bowers. Meeting was reconvened at 7:29.

**New Business:**

- Jami has requested the loan period for older DVD videos be changed from 3 days to 7 days, with new releases remaining at 3 days. Fines will remain the same for both. Motion to accept changes was made by K. Hornus and seconded by T. Chaput, all yeas, motion accepted.
- After discussion, a motion was made by P. Fraser and seconded by K. Hornus, to adjust wage rates for staff, effective at next pay period, roll call, motion accepted.

**Directors Report:**

- Jami has attended the M.M.L.C. Advisory Council, Corunna City and Valley Library Administrative meetings.
- Jami attended Michigan Library Association Conference, October 19.
- An update on the O'Berry trust was given.
- Corunna book sale was a success, with proceeds going toward new carpeting for the branch.
- Staff has been busy planning Winter programs, and Peacock Road Wreath classes are scheduled at all branches.

**Citizens Comments:** None.

**Board Comments:**

**Adjournment:** 8:07 p.m.

Recorded by: L. Hudecek