

**Community District Library Board of Trustees  
Regular Board Meeting Minutes  
Administration Office**

**February 28, 2018**

**Opening**

The regular meeting of the Community District Library Board of Trustees was called to order at 7:00 p.m. on February 28, 2018 by Board Chair Diane Lahmann.

**Present**

Dana Horn, Diane Lahmann, Judy Bowers, Patty Fraser, Geraldine Hagadon, Tom Chaput and John Sedlock.

Absent: Karen Hornus.

Also present: Jami Cromley, Linda Hudecek.

- **Approval of agenda:**  
Motion made by J. Bower to approve the agenda, seconded J. Sedlock, all yeas, motion accepted.
- **Approval of minutes:**  
Motion made by G. Hagadon to approve the January 24, 2018 regular minutes, seconded by P. Fraser, all yeas, motion accepted.
- **Approval of motion to accept the current budget report**, dated February 2018, forwarded from Budget and Finance Committee, motion accepted.
- **Approval of payment of bills**, (checks #6066-6093) in the amount of \$ 22,828.38 motion accepted.

**Citizen comments:** None.

**Communications Received:** None.

**Old Business:**

- None.

**New Business:**

- None.

**Directors Report:**

- Jami reported on recent communications for the O'Berry estate. The library is waiting for requested records such as bank statements from Ronald O'Berry, the state trustee. An inquiry about personal property was made, the initial determination is it was given away. The library is waiting on more information.

- The investment accounts with Raymond James are being set up and fund transfers will be complete soon, with a better detail on how they are managed.
- This new year has brought many staff changes. Betsy Galloway has officially resigned and Deb Shaw has been selected to fill her position in Lennon. Kristine Taylor is leaving to pursue other opportunities, which will leave an opening in our Byron branch, the position was posted today. Sue Huff has tendered her retirement June 29. This will create a need to fill a position in the Corunna branch.
- Staff member Deb Shaw will be attending the upcoming Beginners Workshop in May, and Elaine Prine and Kim Kennedy will be attending the Small Rural Conference in May.
- The Personal Property Tax re-imbusement check has been received. Along with municipality millages.
- Representative Ben Frederick held his district office hours at the Corunna branch February 6.
- Preparations for the Bancroft branch move are in place and just waiting for the scheduled date that the new site is ready for move.
- There is a slate of exciting and interesting programs for patrons to attend at the library branches. The gardening seed program is now open for patrons to obtain an assortment of vegetables and flowers seeds for growing.

**Citizens Comments:** None.

**Board Comments:** D. Horn would like to know progress on wire-less printing.

**Adjournment:** 7:45 p.m.

Recorded by: L. Hudecek