

**Community District Library Board of Trustees
Regular Board Meeting Minutes
Administration Office**

March 28, 2018

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 6:55 p.m. on March 28, 2018 by Board Chair Diane Lahmann.

Present

Dana Horn, Diane Lahmann, Judy Bowers, Patty Fraser, Geraldine Hagadon, Karen Hornus, Tom Chaput and John Sedlock.

Also present: Jami Cromley, Linda Hudecek.

- **Approval of agenda:**
Motion made by J. Bower to approve the agenda, seconded J. Sedlock, all yeas, motion accepted.
- **Approval of minutes:**
Motion made by G. Hagadon to approve the February 28, 2018 regular minutes, seconded by K. Hornus, all yeas, motion accepted.
- **Approval of motion to accept the current budget report**, dated March 2018, forwarded from Budget and Finance Committee, motion accepted.
- **Approval of payment of bills**, (checks #6094-6130) in the amount of \$ 12,023.09 motion accepted.

Citizen comments: None.

Communications Received: None.

Old Business:

- None.

New Business:

- Jami has been exploring options for developing wireless mobile printing in Corunna and Perry. Using Envisionware's LTP1 Mobile print module, in addition to the PrinterOn app is costly. Board members decided to table this discussion until further information could be obtained.
- The move to the new Bancroft branch at the new Shiawassee Township building is potentially scheduled for the beginning of May. Jami has contacted Corrigan Moving Systems to assist with the move. They will provide carts and bins and move them to the new location. Motion to accept this proposal in the amount of \$1386.68, was made by G. Hagadon and seconded by K. Hornus, roll call vote, motion accepted.

Directors Report:

- Jami reported on recent communications for the O’Berry estate. The library is still waiting for requested records such as bank statements from Ronald O’Berry, the estate Trustee, that were due by February 1st. The library is waiting on more information.
- Hoopla Digital service the library offers has seen a dramatic increase in usage, and has required limiting patrons number of circulations. Going into the next fiscal year budget, this will need to be examined and increased.
- New staff member Melissa Browne has been chosen for the Byron branch position, she will also work in conjunction with the Byron High School. Her duties will begin there April 16th.
- Replacing the carpet at the Corunna branch is moving forward and Jami has been getting estimates from carpet companies. The Corunna branch has raised funds for this project and the Corunna Friends Group will be assisting with the costs also. This project will probably be complete by the end of August.
- Morrice DPW has replaced the old ceiling lights with newer LED lighting fixtures and it is a nice improvement for the Morrice branch.

Citizens Comments: None.

Board Comments: None.

Adjournment: 7:42 p.m.

Recorded by: L. Hudecek