

**Community District Library Board of Trustees
Regular Board Meeting Minutes
Administration Office**

January 23, 2019

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:06 p.m. on January 23, 2019 by Board Chair, Judy Bowers. Followed by pledge of allegiance.

Present

Diane Lahmann, Dana Horn, Judy Bowers, Patty Fraser, Geraldine Hagadon, and Ann Voorhies.
Absent: Karen Hornus and Tom Chaput.

Also present: Jami Cromley, Linda Hudecek and Mike Tobias.

- **Introduction of new Board Member:** The library board members welcomed Ann Voorhies, as the new Shiawassee Township representative. She then repeated the oath of office and seated as Board Member.
- **Approval of agenda:** Motion made by D. Lahmann to approve the agenda, seconded G. Hagadon, all yeas, motion accepted.
- **Approval of minutes:** Motion made by G. Hagadon to approve the December 17, 2018 regular minutes, seconded by D. Horn, all yeas, motion accepted.
- **Approval of motion to accept the current budget report,** dated January 2019, from Budget and Finance Committee Chair, D. Horn, motion accepted.
- **Approval of payment of bills,** (checks #6415-6447) in the amount of \$ 17,984.65, roll call vote, motion accepted.

Citizen comments: None.

Communications Received: None.

Old Business: 2nd. Qtr. Branch statistics were reviewed, and they show the library has maintained good patron traffic and circulation, with an increase in electronic circulations. Motion to accept report: G. Hagadon, and seconded by D. Horn, all yeas, motion accepted.

New Business:

- Election of new board Secretary, with Patty Fraser nominated for the position. Motion was made by D. Lahmann and seconded by D. Horn, all yeas, motion accepted.
- Library Board Committee Assignments were tabled until full board was present.

Directors Report:

- Jami updated the board with new Trustee Manuals from the State of Michigan.
- There will be an O'Berry show cause hearing February 15th.
- State Representative Ben Frederick held office hours at Corunna Branch January 21st.
- E-rate submissions have been completed and this will show increases in speeds and service in some branches beginning July 1st.
- Corunna has received a free Video Phone service for hearing impaired citizens who need assistance with communicating via phone.

- Jami showed Board Members an example of Launchpads. She is in the process of purchasing a selection for the library, these will be purchased with a grant from M.M.L.C and each branch will be given a collection for patrons to circulate.
- New wireless printing is being installed at all branches, using the software “Princh”. This will be a much more cost effective program for patrons to be able to print directly from phones or other devices.
- Board members were given program list of all the activities happening in the branches in the month of February.

Citizens Comments: None.

Board Comments: J. Bowers will contact M. Browne, Byron librarian to request her to visit the Byron Area Chamber of Commerce with her.

Adjournment: 8:03 p.m.

Recorded by: L. Hudecek