

**Community District Library Board of Trustees
Regular Board Meeting Minutes
Administration Office**

August 28, 2019

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:02 p.m. on August 28, 2019 by Board Chair, J. Bowers.

Present

Diane Lahmann, Dana Horn, Judy Bowers, Patty Fraser, Geraldine Hagadon, Mike Tobias, Karen Hornus, and Ann Voorhies.

Also present: Jami Cromley, Linda Hudecek and guest Marge Hamill.

- **Approval of agenda:**
Motion made by K. Hornus to approve the agenda, with changes to the New business line, seconded G. Hagadon, all yeas, motion accepted.
- **Approval of minutes:**
Motion made by K. Hornus to approve the July 24, 2019 regular minutes, seconded by M. Tobias, all yeas, motion accepted.
- **Approval of payment of bills,** (checks #6647-6678) in the amount of \$ 28,919.59, forwarded from the Budget and Finance Committee, roll call vote, motion accepted.
- **Approval of motion to accept the current budget report,** dated August 2019, forwarded from Budget and Finance Committee, motion accepted.

Citizen comments: None.

Communications Received: E-mail thank you from parent of child that attended the Pancake and Story time in Perry, Thank you notes for the Summer Reading Program sent to Elaine in New Lothrop, lovely pictures from children that helped release butterflies in Corunna.

Old Business:

- None.

New Business:

- Introduction of Marge Hamill, possible board candidate from Venice Township.
- After discussion motion was made by K. Hornus to hold the September 25th board meeting to the Lennon branch location, seconded by G. Hagadon, motion accepted.
- J. Bowers clarified the errors on the Director Evaluation forms and will have results ready for the September 25th meeting.

Directors Report:

- Jami attended various Township and Municipality council meetings, and presented the annual library report.

- Communications from our attorney concerning the O'Berry Estate was read, with board members requesting a follow up with our attorney.
- Staff evaluations will be held during the month of September.
- RFP's have been sent for the library annual audit.
- Morrice branch has had a new storm door installed and completed. Jeni will have the library present in the St. Mary's festival parade.
- No decision on a new location for the Perry branch, and any updates to the current location are on hold until a final decision is made. Carol will have the library present in the Perry Fest parade. Bubbleman and Booksale are on the events list.
- A new porch has been built over existing steps to the Lennon branch, this is a welcome change, and patrons will feel safer using them.
- Corunna branch is installing a patio area with a new picnic table for patrons to use. New countertops have been approved for purchase, both funded by the Friends of the Corunna/Caledonia library group.
- With funds from the M.M.L.C technology grant, the software and service Bibliboard has been purchased. This will enable the digitization of historical documents and placing them online for public to search. Independent writers will be able to post their works on the Indie Author service.
- Windows 7 support will be withdrawn after the first of 2020 and the impact it will have on the library computers was discussed.

Citizens Comments: Marge Hamill expressed her interest in joining the library board.

Board Comments: K. Hornus gave a summary of the M.M.L.C. Performers Showcase.

Adjournment: 8:21 p.m.

Recorded by: L. Hudecek