

**Community District Library
Administrative Office
Olmstead Meeting Room
Regular Board Meeting
December 17th, 2012**

Members Present: John Sedlock; Dana Horn; Karen Hornus; Geraldine Hagadon; Deb Newman

Members Absent: Tom Chaput (excused); Peggy Michalek (excused)

CDL Administration Present: Jami Cromley

CDL Staff Present: Sue Huff; Cathy Cramner; Linda Hudecek; Agnes Andres; Kim Kennedy; Jeni Oliver; Carol Pavlica; Krysten Sexton; Kristy Taylor; Lee Warren

Community Members Present: Jessica Robison

The December 17, 2012 Community District Library Board of Trustees meeting was called to order by Board Chair John Sedlock at 9:10 a.m.

Approval Of Agenda: Jami Cromley requested an addition to the agenda under New Business to discuss changes to the FY 2012-2013 Budget. Motion by K. Hornus, seconded by D. Horn to approve the amended Board meeting agenda as presented. All yeas (5-0). Motion carried.

Approval Of Minutes: Motion by G. Hagadon, seconded by K. Hornus to accept the minutes of the September 26, 2012 Closed Board Meeting as presented. All yeas (5-0). Motion carried.

Approval Of Minutes: Motion by K. Hornus, seconded by G. Hagadon to accept the minutes of the November 28, 2012 Regular Board Meeting as presented. All yeas (5-0). Motion carried.

Communications Received: Email communication from Perry Township Clerk, Kelly Schmidt notifying CDL of Peggy Michalek's resignation from the CDL Board of Trustees. Thank you card from Corunna Ministerial Association thanking the CDL for the Food Donations from Food for Fines. Thank you card from the Kaye family for the Holiday Open House at the Corunna branch.

Committee Reports

1. Budget & Finance Committee

- a. Approval of the Financial Statement: Dana Horn brought forward the motion to accept the Financial Reports dated December, 2012 as presented. Roll call vote. All yeas (5-0). Motion carried.

- b. Approval of the Bills: Dana Horn brought forward the motion to accept the Bill List (Checks #4271-4295) dated December, 2012 in the amount of \$14, 641.56 as presented. Roll call vote. All yeas (5-0). Motion carried.

Old Business

1. Maple Grove Library Services Agreement
 - a. Motion brought forward by G. Hagadon seconded by K. Hornus to authorize CDL in entering an Agreement for Library Services with Maple Grove Township.

New Business:

1. Changes to FY 2012-2013 Budget
 - a. Cromley requested transfer of \$5000.00 from line item 990.000 to 803.001. Roll call vote. All yeas (5-0). Motion carried.
2. Anna Pavlica Customer Service Award
 - c. Cathy Cramner was presented the Anna Pavlica Customer Service Award for her service and dedication to CDL patrons and fellow employees.

Director Report: Jami referred members to her written report. An onsite visit for a technology inventory and computer assessment by a Computer Technician from The Library Network is scheduled for December. Jami also presented the Technology Consulting Services Proposal from TLN.

Citizens Comments: None

Board Comments: None

Adjournment: Meeting adjourned by motion from J. Sedlock, seconded by K. Hornus at 9:35 a.m.

Respectfully submitted,

Jami Cromley
Library Director