

Community District Library Board of Trustees

Regular Board Meeting Minutes

February 27, 2013

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:00 p.m. on February 27 in Community District Library Administration office by Board Chair Karen Hornus.

Present

Karen Hornus, Tom Chaput, Dana Horn, John Sedlock, Geraldine Hagadon, Debra Newman, Patty Fraser. Also present: Jami Cromley, and Linda Hudecek.

Community members present: Jessica Robson.

Chair K. Hornus welcomed the new representative, Patty Fraser, from Perry Township and asked, trustees T. Chaput and P. Fraser to repeat the oath of office.

1. Approval of Agenda

- a. Motion to accept the agenda as presented by: G.Hagadon and seconded by D. Newman. All yeas, motion carried.

2. Approval of Minutes

- a. Motion to accept the minutes of the January 23, 2013 regular board meeting by: G. Hagadon, and seconded by J. Sedlock.

3. Approval of Financial Statement

- a. Motion forwarded by the Budget and Finance Committee to accept the reports as presented by D. Horn dated February 23, 2013. Roll call vote, all yeas, accepted.

4. Approval of Bills

- a. Motion forwarded by the Budget and Finance Committee to approve the Bills list (check #4320-4343) in the amount of \$15,798.60 presented by D. Horn. Roll call vote, all yeas, accepted.

No Communications.

Old Business

1. Library board meeting rotation schedule, beginning in April, board members will travel to different branches and conduct their meeting.
2. Written technology project summary that was written by the Library Network was discussed with J. Cromley. A complete inventory was done of library computers and supporting hardware, and the report listed a proposal to replace equipment. Members

would like more detailed information. The vote to approve the \$56000.00 for the project was tabled and to be put on next month's agenda.

3. Policy manual is near completion, and a **motion to send to the attorney for editing, with at \$1500.00 limit was made by J. Sedlock and seconded by Newman, and roll call vote, all yeas, accepted.**

New Business

Director 6 months evaluation was deferred from T. Chaput to K. Hornus. She stated that forms will be mailed to board members, to be completed and sent back to T. Chaput for March meeting.

Director Report

1. Jami has visited and is planning on visiting all of the townships and municipalities of the library. She has attended the M.M.L.C advisory board meeting, an Overdrive web meeting, Great Starts committee meeting. She has submitted and presented the library portion of the City of Perry master plan.
2. Programming is in full swing and lots to come. Jami has been busy working with staff to make sure that they are well attended.
3. A new drop-box has been installed in Lennon and Perry, and pictures were shown.
4. Library staffing is a top capacity.
5. D. Newman asked about the possibility of increasing programs in the New Lothrop Branch, but it was explained staff hours, school location prohibits number of program compared with other branches.

Board Comments

T. Chaput has asked that Jami help look into grant possibilities to help improve the infrastructure of the Perry library facilities, to be brought to the City of Perry.

Adjournment

Meeting was adjourned at 8:03 p.m. by K. Hornus. The next general meeting will be at 7:00 p.m. on March 27, 2013

Minutes submitted by: Linda Hudecek

Approved by: