

**Community District Library Board of Trustees
Special 2013-14 Budget Hearing
May 29, 2013**

Morrice Branch

Opening

The special budget meeting of the Community District Library Board of Trustees was called to order at 7:00 p.m. on May 29 at the Morrice branch by Board Chair Karen Hornus.

Present

Karen Hornus, Dana Horn, Geraldine Hagadon, Patty Fraser, John Sedlock, and Tom Chaput.
Absent: Cheryl Cole. Also present: Jami Cromley, and Linda Hudecek.

Community members: Jessica Robson

Director Jami Cromley presented the board with the outline of the district library's 2013-14 budget and there was discussion of the fluctuation of millages and the PPT impact. The budget as presented will be sent to the regular board meeting, June 26, 2013, for final approval.

Adjourned: 7:10

Recorded by: L. Hudecek



Community District Library Board of Trustees
Regular Board Meeting Minutes
May 29, 2013

Morrice Branch

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:09 p.m. on May 29 at the Morrice branch by Board Chair Karen Hornus.

Present

Karen Hornus, Dana Horn, Geraldine Hagadon, John Sedlock, Patty Fraser, Tom Chaput.
Also present: Jami Cromley, and Linda Hudecek.

Absent: Cheryl Cole

Community members present: Jessica Robson

1. Approval of agenda:

- a. Motion made by D. Horn to approve amended agenda, which omitted the selection of the audit firm, seconded by T. Chaput, all yeas, motion carried.

2. Approval of the minutes:

- a. Motion made by J. Sedlock, to approve the April 24, 2013, regular board meeting minutes, seconded by D. Horn, all yeas, motion carried.

3. Approval of financial statements:

- a. Motion forwarded by the Budget and Finance Committee to accept the reports, presented by D. Horn dated May 20, 2013. Roll call vote, all yeas, accepted.
- b. Motion forwarded by the Budget and Finance Committee, presented by D. Horn to approve the Bill list (checks 4407-4433) in the amount of \$55,746.25 for payment. Roll call vote, all yeas, motion carried.

4. Communications: None.

5. Old Business:

- a. Disposal of the obsolete computer equipment was discussed and Jami reported to the board that TLN had presented the library with 2 solutions, both at a cost, and Jami has decided that all the disc cleaning could be done in house, with purchase of cleaning software, before donation to Goodwill. Public request will be taken, but will not be broadcasted, and each unit will be sold "as is".
- b. A personnel committee meeting was set for June 10 at 900 a.m., at the admin office, for review and finalization of Employee Handbook and branch policies.

6. New Business:

Olmstead Building lease contract, and the increase proposed by the City of Corunna was discussed. Board members felt that the proposed increase was excessive, and would like Jami to research what the going rate for office space in the area is and bring the findings back at the next meeting, before signing contract.

7. Director Report:

- a. Director Jami, reported that networking, in the branches, for the new computers is being done, May 29 and 30, with installations of computers scheduled for next week, with the Perry and Corunna branches closing for the installations. This is an exciting project with a big impact for patrons and staff.
- b. Jami is partnering with Vernon and SDL on radio spots for the summer reading programs, to be aired on area stations.
- c. Lots of activities are planned in the branches for the summer, paid performers and programs being put together by staff.
- d. The water and mold issue in the Morrice branch was discussed, with the board considering a plan of action. Temporary closure of branch, and reassignment of staff will be put into place by Jami.
- e. Jami and Karen Hornus attend the M.M.L.C dinner earlier this month.

8. Board comments: none

Meeting adjourned 8:08 p.m.

Next scheduled meeting: Wednesday, June 26, 2013, Byron branch.

Recorded by: L. Hudecek