

**Community District Library Board of Trustees
Regular Board Meeting Minutes
Administration Office**

September 24, 2014

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:02 p.m. on September 24, 2014 by Board Chair Karen Hornus.

Present

Karen Hornus, John Sedlock, Dana Horn, Patty Fraser, Diane Lahmann and Cheryl Cole, Geraldine Hagadon and Tom Chaput.

Also present: Jami Cromley and Linda Hudecek. Guest: Troy Parmalee (Perry Twp.) and James Huguelet (Perry city).

- **Approval of agenda:**
Motion made by G. Hagadon to approve the amended agenda, with additions of Savin copier and Library camera, seconded by T. Chaput, all yeas, motion carried.
- **Approval of minutes:**
Motion made by G. Hagadon to approve the August 27, 2014 regular minutes, seconded by T. Chaput, all yeas, motion carried.
- **Approval of motion to accept the current budget report,** forwarded by the Budget and Finance Committee as presented by D. Horn, all yeas, motion carried.
- **Approval of payment of bills,** (checks #4920-4952) in the amount of \$15,942.13, forwarded by D. Horn, from the Budget and Finance Committee. Roll call, all yeas, motion carried.

Communications: None

- **Presentation of the FY 2013-2014 audit** by Tammy Pappas of Demis and Wenzlick, She reported that the audit went very well and the library received an unqualified rating. Motion to accept the audit made by J. Sedlock, and seconded by G. Hagadon, all yeas, motion carried. Motion to accept the internal control letter made by C. Cole and seconded by P. Fraser, all yeas, motion accepted.

Old Business:

- Troy Parmalee and James Huguelet outlined the water system expansion project in the I-69 International Trade corridor and LDFA and that the capture of taxes from various entities in the township will help fund the project. This will be a 15 year project per project. The library board agreed to go forward as a participant.
- The directors evaluation was forwarded from the personnel committee by T. Chaput, the committee reported that she is doing a wonderful job and board members accepted report as presented.
- Motion forwarded from personnel committee to increase the directors salary package by 3%, was made by T. Chaput, roll call vote, motion accepted.
- Personnel committee also suggested researching and setting up a 401k program for all staff members.