

**Community District Library Board of Trustees  
Regular Board Meeting Minutes  
Administration Office**

**August 26, 2015**

**Opening**

The regular meeting of the Community District Library Board of Trustees was called to order at 7:00 p.m. on August 26, 2015 by Board Chair Diane Lahmann. Followed by the Pledge of Allegiance.

**Present**

Dana Horn, Patty Fraser, Diane Lahmann, Tom Chaput, Geraldine Hagadon, Karen Hornus, and John Sedlock.

Absent: C. Cole

Also present: Jami Cromley and Linda Hudecek.

- **Approval of agenda:**  
Motion made by G. Hagadon to approve the agenda and include addition: FOIA policy, seconded by K. Hornus, all yeas, motion accepted.
- **Approval of minutes:**  
Motion made by G. Hagadon to approve the July 22, 2015 regular minutes, seconded by K. Hornus, all yeas, motion accepted.
- **Approval of motion to accept the current budget report**, dated August 2015, forwarded from Budget and Finance Committee, roll call vote, motion carried.
- **Approval of payment of bills**, (checks #5220-5247) in the amount of \$12,553.07 forwarded from Budget and Finance Committee, roll call vote, motion accepted.

**Communications:**

- Thank you note from Cole family.

**Old Business:**

- None.

**New Business:**

- Need for a new FOIA policy, showing a specific plan, including to encompass the 3 parameters per the Library of Michigan. Motion to accept J. Sedlock, seconded by G. Hagadon, all yeas.

**Directors Report:**

- Jami has been busy attending the Townships and Municipal meetings.
- Attended a M.M.L.C. program meeting.
- Would like to explore a reciprocal borrowing agreement with Shiawassee District Library, as the library has agreements with Vernon District Library, Genesee District Library and Baker College.
- A technology grant through M.M.L.C will be used for improving the Wi-fi at branches, to include user statistics.
- Jami will begin staff evaluations in September.
- Carpet cleaning has been completed at the Corunna branch.

**Citizens Comments:** None.

**Board Comments:** J. Sedlock inquired about the water/door issue at Morrice. Director evaluations need to be sent to D. Lehmann. P. Fraser asked that the employee investment program be placed on next month's agenda.

**Adjournment:** 7:37

Recorded by L. Hudecek