

**Community District Library Board of Trustees
Regular Board Meeting Minutes
Administration Office**

August 23, 2017

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 6:58 p.m. on August 23, 2017 by Board Chair Diane Lahmann.

Present

Dana Horn, Diane Lahmann, John Sedlock, Karen Hornus, Judy Bowers, Patty Fraser and Tom Chaput

Absent: Geraldine Hagadon.

Also present: Jami Cromley and Linda Hudecek.

- **Approval of agenda:**
Motion made by J. Sedlock to approve the agenda, seconded by D. Horn, all yeas, motion accepted.
- **Approval of minutes:**
Motion made by K. Hornus to approve the July 26, 2017 regular minutes, seconded by D. Horn, all yeas, motion accepted.
- **Approval of motion to accept the current budget report,** dated August 2017, forwarded from Budget and Finance Committee, motion accepted.
- **Approval of payment of bills,** (checks #5894-5917) in the amount of \$ 15,070.56 forwarded from Budget and Finance Committee, roll call vote, motion accepted.

Citizen comments: A thank you note and donation was received for the special service prepared by Cathy Cramner. A voice message from Morrice patron expressing her thanks for our Hoopla service and how it has benefited her family.

Old Business:

- None.

New Business:

- None.

Directors Report:

- August has been a busy month for Jami, visiting Venice Twp., Shiawassee Twp., and the Perry City council meetings. She will continue these visits to the various meetings through the month of September. Jami is presenting the Annual Report and updating each council on the happenings in their library.
- A discussion of estate funds for the Perry branch, with Jami reading the letter from the attorney who is looking into this matter.
- This year's Summer Badge Blast has ended, with a significant increase in participants. The spinning wheel for prizes was a huge hit and kids enjoyed all the great programming that was scheduled at each location. Planning for next year will begin in September, with the Performers Showcase, staff members Tony and Betsy will attend.

- Training of new staff member Joan N. is progressing and with the resignation of S. Shenkus, Jami has added Debbie Shaw to the library staff as another substitute. Debbie is also training at the Corunna branch and will be a great addition to the library.
- The 2016-17 audit is being prepared and will be sent to audit firm soon.
- Jami will be doing staff evaluations during the month of September.
- A YALSA (Young Adult Library Service Assoc.) workshop will be attend by K. Taylor and K. Kennedy.
- The annual Perry Fest is September 16, and Carol and Tony will participate in this year's parade, with Bubbleman performing outside the library.
- Staff members have been busy this summer and are now taking a breath, and will begin to prepare for Fall programming. Collection weeding is in process making way for new items.

Citizens Comments: None.

Board Comments: None

Adjournment: 7:44 p.m.

Recorded by: L. Hudecek