

**Community District Library Board of Trustees
Regular Board Meeting Minutes
Administration Office**

December 18, 2017

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 9:08 a.m. on December 18, 2017 by Board Chair Diane Lahmann.

Present

Dana Horn, Diane Lahmann, John Sedlock, Judy Bowers, Patty Fraser and Geraldine Hagadon.

Absent: Tom Chaput and Karen Hornus

Also present: Jami Cromley, Linda Hudecek and staff members: Kim Kennedy, Cathy Cramner, Sue Huff, Kristie Taylor, Tony Moore, Carol Pavlica, Elaine Prine, and Betsy Galloway.

- **Approval of agenda:**
Motion made by G. Hagadon to approve the agenda, seconded J. Sedlock, all yeas, motion accepted.
- **Approval of minutes:**
Motion made by P. Fraser to approve the November 20, 2017 regular minutes, seconded by J. Sedlock, all yeas, motion accepted.
- **Approval of motion to accept the current budget report**, dated December 2017, forwarded from Budget and Finance Committee, motion accepted.
- **Approval of payment of bills**, (checks #6006-6037) in the amount of \$ 9,304.32 motion accepted.

Citizen comments: None.

Communications Received: None.

Old Business:

- The approval of the 2016-17 audit will be tabled until the January 24, 2018 meeting.

New Business:

- The Anna Pavlica award was given to New Lothrop Branch Manager, Elaine Prine, for her outstanding service and commitment to her community.

Directors Report:

- Jami informed board members of the STEM project and Maker Kits that will be available to patrons in January. Each branch will have 10+ kits of various STEM activities.
- An update on the O'Berry trust was given. Jami has set up a CD with Chemical Bank to deposit the funds.

- Jami is working with Chuck Dantzer of Integrity Business Solutions of Flint for shelving and furnishings for the new Bancroft branch location and gave board members the floor plan to review.
- Each Branch Manager gave their own branch report of programming and happenings.

Citizens Comments: None.

Board Comments: Members congratulated staff on doing a great job all year.

Adjournment: 9:26 a.m.

Recorded by: L. Hudecek