

**Community District Library Board of Trustees
Regular Board Meeting Minutes
Administration Office**

July 25, 2018

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 6:58 p.m. on July 25, 2018 by Board Chair D. Lahmann.

Present

Diane Lahmann, Dana Horn, Judy Bowers, Patty Fraser, Geraldine Hagadon, Karen Hornus, and John Sedlock.

Absent: Tom Chaput.

Also present: Jami Cromley, Linda Hudecek.

- **Approval of agenda:**
Motion made by D. Horn to approve the agenda, seconded K. Hornus, all yeas, motion accepted.
- **Approval of minutes:**
Motion made by K. Hornus to approve the June 27, 2018 regular minutes, seconded by KJ. Bowers, all yeas, motion accepted.
- **Approval of motion to accept the current budget report**, dated July 2018, forwarded from Budget and Finance Committee, motion accepted.
- **Approval of payment of bills**, (checks #6224-6246) in the amount of \$16,825.87 motion accepted.

Citizen comments: None.

Communications Received: None.

Old Business:

- Branch 4th quarter statistics were reviewed. Motion made by G. Hagadon to accept as presented, seconded by J. Sedlock. Motion accepted.

New Business:

- The annual library report is complete and Jami will be scheduling visits to the various municipalities to present and hand out printed brochures. Motion made by J. Sedlock to approve the annual report, seconded by D. Horn. Motion accepted.
- Jami would like to begin the process for revamping the library website, she will seek outside input to complete this project.

Directors Report:

- The move to the new Bancroft Branch location has been completed and Kim is busy getting settled. An open house was held July 18 with Shiawassee Township and patrons had an opportunity to see the new building and library.

- The Summer Reading program is continuing with increased numbers of sign-ups in some branches and completions. Programming has been well attended. Kids are really reading this summer.
- Jami and Cathy attended the Corunna City Council meeting and provided them with costs for new carpet in the Corunna branch and asked the council to help cover costs with hallway carpet, and they agreed and will be providing funds.
- Jami gave an update on the O'Berry fund and stated she has had contact with J. Bridges concerning the new trustee of the account.
- John West has been installing new switches in Perry, Corunna and has been working in the new Bancroft branch setting up networking and internet services.
- The new hotspots are here and developing a policy for circulation is being considered.

Citizens Comments: None.

Board Comments: K. Hornus would like staff members to visit board meeting, so they can become better acquainted with each of them.

Adjournment: 7:52 p.m.

Recorded by: L. Hudecek