

**Community District Library Board of Trustees
Regular Board Meeting Minutes
Administration Office**

November 28, 2018

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 6:58 p.m. on November 28, 2018 by Board Chair D. Lahmann. Followed by pledge of allegiance.

Present

Diane Lahmann, Dana Horn, Judy Bowers, Patty Fraser, Geraldine Hagadon, John Sedlock, Karen Hornus and Tom Chaput.

Also present: Jami Cromley, Linda Hudecek and David Glenn.

- **Approval of agenda:**
Motion made by G. Hagadon to approve the agenda, seconded K. Hornus, all yeas, motion accepted.
- **Approval of minutes:**
Motion made by G. Hagadon to approve the October 24, 2018 regular minutes, seconded by J. Sedlock, all yeas, motion accepted.
- **Approval of motion to accept the current budget report,** dated November 2018, forwarded from Budget and Finance Committee, motion accepted.
- **Approval of payment of bills,** (checks #6343-6375) in the amount of \$18,625.50, roll call vote, motion accepted.

Citizen comments: None.

Communications Received: Thank you note received from Michael and Michelle Jordan, who donated funds towards purchase of new story time rug for Corunna branch.

Old Business: Motion made by G. Hagadon to approve the 2017-18 Audit, with addition to add the O'Berry fund update to be placed on the December agenda, seconded by J. Sedlock, all yeas, motion accepted.

New Business:

- Election of slate of Board of Trustee Officers for 2019: Chair: J. Bowers, Vice-chair: D. Lahmann, Secretary: J. Sedlock, and Treasurer: D. Horn, Motion to confirm slate was made by G. Hagadon and seconded by K. Hornus, all yeas, motion accepted.
- Motion to confirm the 2019 Board meeting dates and holidays was made by J. Sedlock and seconded by K. Hornus, all yeas, and motion accepted

Directors Report:

- Jami has attended several library related meetings and also with the 2019 Summer Reading team to begin preparations for next summer.

- Two Trustee appointments are expiring in December, Shiawassee Township: J. Sedlock and Venice Township: D. Horn, letters will be sent to each municipality requesting reappointment for their positions. Perry Township Trustee: T. Chaput will be retiring, but will continue until a replacement is found. The City of Perry is in the process of completing this.
- Branches are in full holiday swing with programming and looking into the new year to plan for activities for patrons and community to enjoy.
- The Perry and Byron branches school yearbooks digitizing is nearly complete and the original copies have been received back. A new server computer has been purchased, so that yearbooks will be searchable online. The Corunna branches which have already been digitalized. Processing the various area historical documents that each branch owns will also help make this project a benefit for anyone searching for local history.
- The O’Berry fund “Show cause” hearing set for Nov. 2 results was discussed funds are being moved to comply with state regulations.
- Perry branch is gearing up for the City wide Christmas Fantasy, December 8. A silent auction, cookie decorating, and staff member Danielle will be playing her harp for patrons.
- Jami has begun working on this year’s State Aid report.

Citizens Comments: Byron resident David Glenn proposed to the board the idea of developing a Media Literacy program, Media Moe, which would host various meetings where the community could receive help and or instructions using today’s media sites, services and devices. This could be funded by seeking grants to assist in providing staff.

Board Comments: T. Chaput explained officials have discussed options for a new library within the city. He would also like to invite his possible replacement to the annual December brunch.

Adjournment: 7:53p.m.

Recorded by: L. Hudecek