

Community District Library Board of Trustees
Board Meeting Minutes
August 27, 2025

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:02 p.m. on August 27, 2025 by Board Chair, M. Julian. Followed by the Pledge of Allegiance.

Present

Mary Julian, Geraldine Hagadon, Elaine Prine, Patty Fraser, Adriana Adams, Terry McHallam LeDuc.

Absent: Maria Cuthbert, Janine Wilk.

Also present: Jami Cromley, Linda Hudecek. Staff: Cathy Cramner, Danielle Eilert and Alyson Jacobs.

- **Approval of agenda:** Motion made by E. Prine, to approve the agendas, seconded G. Hagadon. Motion accepted.
- **Approval of minutes:** Motion made by G. Hagadon to approve the July 23, 2025 regular minutes, seconded by T. LeDuc. Motion accepted.
- **Approval of payment of bills:** Motion forwarded to accept payment of bills (checks #8824-29) and online payments in the amount of \$16,951.38. Motion accepted. Roll call.
- **Approval of the monthly budget report:** Motion forwarded to accept report dated August 2025. Motion accepted.

Citizen comments: None.

Communications Received: Thank you to Cathy Cramner for research assistance with helping patron obtain her Masters degree, and Thank you from the Children's' Summer Camp for the summer reading program visits.

Old Business: None.

New Business:

- Approval of the L-4029 Rate Request form. Motion to accept made by T. LeDuc and seconded by G. Hagadon, Motion accepted.
- Discussion of the Paid Time Off policy revisions, and the review of categories, motion was made by T. LeDuc to accept the Category of Employment Policy and Paid Time Off Policy, seconded by G. Hagadon. Roll call, motion accepted.

Director Report:

- Jami informed board members of the addition of Southwest Michigan Digital Library to the library cooperatives that share their materials through the Libby app. This increases the patron's ability to find more reading choices.

- Burns Township has begun to accept bids for the construction of the library portion of the Community building. No final date for completion.
- Summer Reading program has ended with 828 sign ups completing the program.
- Discussion of Corunna's after school concerns. Cathy Cramer address the board with details and invited parents to contact staff if there are any issues that can be resolved within the library.
- Jami has two more Township visits and this will conclude her annual visits.
- Next month is National Library Card Signup and a bingo card will be given to patron so they can become aware of all the services the library has to offer.
- Jennifer Ross has been working with staff on ideas to paint a mural on the outside of the library building and has been given permission from the City and the Library.

Citizens Comments:

- None.

Board Comments:

- Board members thanked staff for all they do for the library.

Adjournment: 7:55 p.m.
Recorded: L. Hudecek

Secretary:  _____