

**Community District Library Board of Trustees
Board Meeting Minutes
November 19, 2025**

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:02 p.m. on November 19, 2025 by Board Chair, M. Julian. Followed by the Pledge of Allegiance.

Present

Mary Julian, Geraldine Hagadon, Maria Cuthbert, Elaine Prine, Patty Fraser, Adriana Adams, and Terry McHallam LeDuc.

Absent: Janine Wilk.

Also present: Jami Cromley, Linda Hudecek.

- **Approval of agenda:** Motion made by G. Hagadon, to approve the agenda seconded P. Fraser. Motion accepted.
- **Approval of minutes:** Motion made by G. Hagadon to approve the October 22, 2025 regular minutes, seconded by E. Prine. Motion accepted.
- **Approval of payment of bills:** Motion forwarded from the Budget Committee to accept payment of bills (checks #8870-84) and online payments in the amount of \$16,971.45. Motion accepted. Roll call.
- **Approval of the monthly budget report:** Motion forwarded to accept report dated October 2025. Motion accepted.

Citizen comments: None.

Communications Received: None.

Old Business: None.

New Business:

- Motion was made at 7:26 by G. Hagadon and seconded by E. Prine to enter to a closed session, to discuss Directors Evaluation. Motion accepted.
- Motion to reconvene at 8:05 was made by E. Prine, seconded by G. Hagadon. Motion accepted.
- Board members presented Director Cromley with the results of annual evaluation, with 4% increase. Motion made by E. Prine for increases to begin next pay period, seconded by G. Hagadon. Roll call, motion accepted. Board members thanked Jami for the great work she does for the district.
- Discussion on the Slate of Officers, with motion made by E. Prine to keep this current Slate of Officers, seconded by G. Hagadon. Motion accepted.
- 2026 board meeting dates and holidays was tabled until next meeting.

Director Report:

- Jami informed the board that at the next meeting, December 8th, will be the annual board and staff brunch and questioned if there will be quorum to conduct business.
- Staff updates include the retirement of Miss Joanie, Bancroft branch manager at the end of this year. Jami opened offer to staff for her replacement and Jeni Oliver, New Lothrop branch manager will be beginning duties at Bancroft at the beginning of the new year. This will leave an opening in New Lothrop, and search for her replacement will begin soon.
- Update of the process of the new Byron Library building is that construction is progressing, and Jami has begun working with The Library Store to design the new branch layout.
- Agnew Sign Company has been contacted to do site visits to each branch for possible updates to library outside signage.
- Argus Press to moving to mail service, and each branch will begin to receive the daily copy through the mail.
- New Ring Phone service has hit a few snags with number portage which has delayed installation, TLN is hoping to have them installed by the first week of December.
- Branches have been busy, and this month's Edmund Fitzgerald program in Corunna had an overflow attendance.

Citizens Comments: None

Board Comments: E. Prine would like to see more of each branch's programming pictures, either on Facebook or on the Fire TV's. A, Adams would like to have more kids related programs in Byron.

Adjournment: 8:30 p.m.
Recorded: L. Hudecek

Secretary: 